

**Planning Committee Meeting  
January 8, 2024  
Draft Meeting Minutes**

**Members Attending**

The Honorable Michael Butler, City of Mechanicville  
Sharon Butler, City of Cohoes  
Mark Castiglione, Capital District Regional Planning Commission  
Mike Dutre, City of Saratoga Springs  
Steve Feeney, Schenectady County, Chair  
Tom Hulihan, City of Rensselaer  
Andrew Kreshik, City of Troy  
Kim Lambert, Saratoga County  
Sandra Misiewicz, Capital Region Transportation Council, Secretary  
Lisa Ramundo, Albany County  
Tom Romano, Town of Colonie  
John Scavo, Town of Clifton Park  
Chris Wallin, City of Schenectady  
John Schneidawin, Albany Port District Commission  
Greg Wichser, NYS Department of Transportation Region-1  
Mike Williams, Capital District Transportation Authority

**Staff and Others Attending**

Megan Bacon, MJ Engineering  
Tom Baird, Barton & Loguidice  
Chris Bauer, Capital Region Transportation Council  
Greg Ball, Saratoga County  
Alexandria Carver, City of Schenectady  
Tony Christian, Creighton Manning Engineering  
Peter Christiano, Barton & Loguidice  
Joe Cimino, CHA  
Peter Comenzo, Town of Rotterdam  
Megan Daly, Albany Port District Commission  
Lorenzo DiStefano, Creighton Manning Engineering  
Josh Giller, Town of East Greenbush  
Josh Hawley, Schenectady County  
Peter Knutsen, Schenectady County  
Tim Lane, Village of Menands  
Teresa LaSalle, Capital Region Transportation Council  
Rob Leslie, Town of Bethlehem

Amy Lolik, City of Rensselaer  
Stephanie Long, NYS Department of Transportation Region-1  
Emily Loughlin, Capital District Transportation Authority  
Chris Marini, City of Albany  
Adam McCarville, Capital Region Transportation Council  
Nicole McGrath, Federal Highway Administration  
Randy Milano, NYS Department of Transportation Region-1  
Parker Morris, Capital Region Transportation Council  
Kristen Morris, NYS Department of Transportation Region-1  
David Nelson, Capital Region Transportation Council  
Juvena Ng, CHA  
Jaime O'Neill, Town of Malta  
Julia Prosper, McFarland Johnson  
Bob Rice, Creighton Manning Engineering  
Ryan Riper, Town of Wilton  
Laura Robertson, Town of Niskayuna  
Dan Rourke, Barton & Loguidice  
Ayla Schermer, Federal Transit Administration  
Melissa Shanley, Capital District Transportation Authority  
Ed Snyder, GPI  
Joe Teliska, Rensselaer County  
Ethan Townsend, Capital Region Transportation Council  
Andrew Tracy, Capital Region Transportation Council  
Bill Trudeau, City of Albany  
Carrie Ward, Capital Region Transportation Council

## **Welcome and Introductions**

Steve Feeney opened the meeting at approximately 9:36 a.m.

## **Visitor Issues**

There were no visitor's issues.

## **Administration**

### **Previous Meeting Minutes – November 6, 2024**

There were no proposed changes to the meeting minutes. Kim Lambert motioned to approve the November 6, 2024 minutes as presented, Chris Wallin seconded, and members approved the motion.

## **Planning Committee Officer Nomination and Election**

Sharon Butler nominated Steve Feeney to continue serving as Chair, and Chris Wallin to continue serving as Vice Chair, Andrew Kreshik seconded, and members approved the motion.

## **Action Items**

### **Establishment of 2025 Performance Measure Targets**

Sandra Misiewicz explained that the two resolutions today would continue to establish regional performance measure targets in alignment with the state targets.

#### 1. Resolution 25-1: Support for Revised NYSDOT Pavement Condition Targets

This resolution revises the 2025 target, which incorporates changes in the requirement of how pavement condition data is tracked. Sharon Butler motioned to approve the resolution as presented, Mike Butler seconded, and members approved the resolution.

#### 2. Resolution 25-2: Support for NYSDOT Targets for Safety Performance Measures

Sandra summarized the measures required to be tracked. MPO's must adopt new targets each year. The resolution adopts the new annual NYSDOT target. Lisa Ramundo motioned to approve the resolution as presented, Sharon Butler seconded, and members approved the resolution.

### **Existing 2022-2027 Transportation Improvement Program (TIP) Project Updates Impacting the 2025-2030 TIP Update**

#### 1. Draft Projects Proposed to Roll Off the 2025-2030 TIP

These projects have been completed, the construction has been obligated, or the sponsor will no longer pursue the project. This totals 50-55 projects that will be removed. Sharon Butler motioned to approve the removal of the projects from the TIP, Andrew Kreshik seconded, and members approved the motion.

#### 2. Draft Projects Proposed to Roll In to the 2025-2030 TIP As Is

These projects are planned to move into the new TIP without any budget changes. Sharon Butler motioned to approve moving the provided list of projects into the new TIP, Chris Wallin seconded, and members approved the motion.

### 3. Draft Proposed Administrative Modifications to 2022-2027 TIP Projects

Kim Lambert motioned to approve the administrative modifications as presented, in addition to a schedule change for Federal Street in Troy, Sharon Butler seconded, and members approved the motion.

### 4. Draft Proposed Minor Amendments to Existing TIP Projects

Sandra summarized the proposed changes for each project. Tom Hulihan motioned to approve all of the minor amendments as presented, Sharon Butler seconded, and members approved the motion.

### 5. Draft Proposed Major Amendments to Existing TIP Projects

There are a total of seven major amendments proposed, all of which will require Policy Board approval. Frisbee Avenue and Central Avenue will be split into two separate projects, both of which will also see a funding increase. The Route 9 over I-90 bridge replacement is proposed to have a funding increase along with a change to the intersection design. Route 146 over I-890 will add funds from the National Freight Program. Route 146 over Chrysler Avenue will also add funds, some of which will be from the National Freight Program. Exit 16 in Wilton will increase funds, some of which will come from the National Freight Program. Funding for Sunnyside Road over Amtrak will increase along with a fund source change to NHPP. The Route 5S Pedestrian Bicycle project will see a schedule change along with a fund source change from local funds to Highway Safety Improvement Program. Lisa Ramundo motioned to approve the major amendments as presented, Sharon Butler seconded, and members approved the motion.

### 6. Draft CDTA Transit Projects (FTA Funds Only)

This amendment rolls recurring FTA formula program projects into the new TIP. Chris Wallin motioned to approve the roll-in of the FTA funded projects, Sharon Butler seconded, and members approved the motion.

## **2025-2030 TIP Update Project Programming**

1. Draft Proposed Regional Set-asides
2. Draft Candidate Projects – Interactive Location Map and Factsheets by Project Category
  - Pavement Only
  - Complete Streets
  - Bridge
  - Congestion, Freight, and Air Quality (CFAQ)
  - Bike/Ped Only
  - Other

Sandra Misiewicz explained that staff put together a draft of proposed regional set-asides extending the set-asides on the current TIP into the new TIP. She then explained proposed new set-asides. There was no action taken on the proposed regional set-asides. Andrew Tracy explained that we received 61 applications for new projects. After today's amendments, staff will prepare an estimate of fund source availability for the next meeting. Staff will also prepare a summary of roll-in by sponsor for the next meeting.

## **Discussion Items**

### **2025-2026 Unified Planning Work Program**

Sandra Misiewicz explained that staff will provide a draft UPWP for approval at the next meeting. The document describes the planning work to be undertaken over the next year. It will be released for public review over the course of February, and the Policy Board will act in March. She highlighted applications received from the UPWP solicitation for planning work held at the end of 2024, as well as additional proposals.

### **Summary of 2022-2027 TIP Administrative Modifications**

Sandra Misiewicz summary administrative modifications completed since the November Planning Committee meeting.

### **NYSDOT Project Delivery Schedule**

Greg Wichser noted that the project on Route 146 over the Normanskill was bid and came out slightly under the estimate. Route 146 at Route 9 and Clifton Country Road lets tomorrow. Route 9W over the CSX railroad is expected to be let in February.

### **Status of Regional Transportation Planning Initiatives**

Sandra Misiewicz noted that the table of current initiatives is available online. She shared a public survey for the Central Avenue Corridor Study, available at [www.ColonieCentralAveStudy.org](http://www.ColonieCentralAveStudy.org). There will be a public review period in the Town of Milton for the Town Center Plan Update.

## **Regional and Local Planning Updates**

### 1. Transportation Council

Sandra Misiewicz shared that there will be an InMotion Plan task force meeting on January 16<sup>th</sup>. The draft Needs Assessment is under review. The effort will incorporate results from a driver survey conducted as part of Transportation Demand Management effort to better understand interest in mode shift toward transit, walking, carpooling, or bicycling. The next workshop for the Vision Zero Safety Action Plan will be held in Saratoga Springs on January 15<sup>th</sup>. The Complete Streets best practices StoryMap is now available. The state MPO Association will be holding its biennial conference this May in Syracuse.

### 2. CDRPC

Mark Castiglione noted that CDRPC continues work on its regional Comprehensive Climate Plan with an update to the region's greenhouse gas inventory at the town, city, and village level. The Broadband Feasibility Study is complete. The Northern Border Regional Commission's Catalyst Grant Program funding will be out soon, along with a grant program for laminated wood products.

### 3. CDTA

Mike Williams noted that Carm's last day was December 31<sup>st</sup> and Mike Collins was named the interim CEO. The Board continues to search for its next permanent CEO, which should be announced in the next few months. The new Transit Development Plan should be adopted in February.

### 4. NYSDOT

Greg Wichser announced that the NYS Association of Transportation Engineers conference will be held at the end of May in Saratoga Springs. There will be a local roadway departure safety plan solicitation out soon, through the MPO process.

### 5. NYSTA

There were no updates.

### 6. Albany County Airport Authority

Connor Haskin's last day at the Airport will be this coming Friday. The Authority is searching for a new planner and will name a new representative to the Transportation Council soon.

7. Albany Port District Commission

Megan Daly noted that significant heavy lift cargo activity is expected later this year. The heavy lift span bridge over the Normanskill is complete. The Port is awaiting notification on grant funding to develop the southern parcel.

8. Local Government/Other

Kim Lambert noted that the early registration deadline for the Saratoga Planning and Zoning Conference will be January 17<sup>th</sup>.

**Upcoming Meetings/Events/Deadlines**

Steve Feeney referenced the upcoming meetings listed on the agenda as follows.

1. Regional Operations and Safety Advisory Committee – January 16
2. Planning Committee Meeting – January 29

**Adjournment**

Sharon Butler motioned to adjourn at approximately 11:15 a.m., Tom Hulihan seconded, and the meeting was adjourned.

Respectfully submitted,



Sandra Misiewicz, AICP  
Secretary