

RESOLUTION #25-8

AMENDMENTS TO THE 2025-2026 UNIFIED PLANNING WORK PROGRAM

WHEREAS the Capital Region Transportation Council (Transportation Council) has been designated by the Governor of the State of New York as the Metropolitan Planning Organization (MPO) responsible for the comprehensive, continuing, and cooperative transportation planning process for the Capital District Transportation Management Area (TMA) which includes Albany, Rensselaer, Saratoga, and Schenectady counties, except the Town of Moreau and the Village of South Glens Falls, as required by Title 23 U.S.C. Section 134 and Title 49 U.S.C. Section 5303; and

WHEREAS, 23 CFR Section 450.308 and 49 CFR Section 613.100 state that the Unified Planning Work Program (UPWP) shall annually describe all urban transportation and transportation related planning activities anticipated within the Transportation Council's metropolitan planning area from April 1, 2025 through March 31, 2026 regardless of funding sources; and,

WHEREAS, the Transportation Council approved its 2025-2026 UPWP at its March 6, 2025 Policy Board meeting; and

WHEREAS, expenditures connected to the end of the 2024-2025 fiscal year along with updated budget information and a new consultant project have been identified by the Transportation Council resulting in a proposed amendment of the 2025-2026 UPWP as summarized in Attachment 1; and

WHEREAS, the Transportation Council Planning Committee reviewed and recommended Policy Board approval of the proposed amended 2025-2026 UPWP at its August 6, 2025 meeting.

NOW THEREFORE BE IT RESOLVED, that the Transportation Council does hereby amend the 2025-2026 UPWP as summarized in attachment 1 and as reflected in the Amended 2025-2026 UPWP document.

BE IT FURTHER RESOLVED, that the Transportation Council approves the Amended 2025-2026 UPWP for the metropolitan planning area.

BE IT FURTHER RESOLVED, that the Transportation Council authorizes the New York State Department of Transportation to submit the Amended 2025-2026 UPWP to the Federal Highway Administration, the Federal Transit Administration and other pertinent State and Federal agencies, on behalf of the Transportation Council.

Kathy M. Sheehan
Mayor, City of Albany
Chair, Capital Region Transportation Council

September 4, 2025

Attachment 1

FY 2025-2026 Unified Planning Work Program (UPWP) Amendment Summary of Changes

Expenditures connected to the end of the 2024-2025 fiscal year along with updated budget information and a new consultant project have been identified by the Transportation Council requiring an amendment to the 2025-2026 UPWP. The following summarizes the proposed changes.

New Consultant Task

The Transportation Council will hire a consultant to prepare a Capital Region Superload Corridors Plan. The planning study cost estimate is \$250,000 and will identify candidate routes linking over-dimension freight manufacturers to intermodal facilities and interstate connections and will also develop concept projects, cost estimates, and other strategy/policy recommendations. Fund sources include \$50,000 in FHWA PL funds and an estimated \$200,000 in local funds along with an additional \$20,000 in FHWA PL funds for project administration. This effort will be added to UPWP Task 4.21 Freight Planning. The FHWA PL budget for Task 4.16 Resilience and Security Planning will be reduced by \$70,000 to offset the cost of this new project.

Lower PL Backlog

The 2025-2026 UPWP used an estimated backlog of \$600,000 for FHWA PL funds. The backlog represents unspent funds carried over from prior fiscal years. By the end of the 2024-2025 fiscal year, the backlog estimate was reduced to \$400,000 requiring a \$200,000 budget adjustment in the 2025-2026 UPWP.

PL Set-Aside Budget Changes

Funds for the Safe and Accessible Transportation Options Metropolitan Planning Set-Aside (or PL Set-Aside) for Complete Streets planning work in the amount of \$90,704 were expended. The expenditure was for consultant work related to Task 7.21 All Access Complete Streets Plan, Task 7.23 Castleton Complete Streets and Connections Plan, and Task 7.90 Niskayuna Complete Streets Study. The remaining balance of PL Set-Aside funds is now \$59,671.

Completed Tasks

Consultant efforts related to Task 7.25 Curry Road and Guilderland Avenue Multi-Modal Corridor Study and Task 7.26 Milton Town Center Plan Update were completed. The budget for each task was reduced to \$2,000 for staff time and expenses to close out the projects. A consultant effort related to Task 4.64 Americans with Disabilities Act (ADA) Planning was also completed.

FHWA PL Expenditures

The following table shows additional budget adjustments needed to consultant led tasks due to the expenditure of FHWA PL funds at the close of the 2024-2025 fiscal year.

Tasks	FHWA PL Funds		
	Approved FY2025-26	Additional Expenditures	Proposed FY2025-26
2.25 On Demand Count Data Collection	\$76,646	\$7,794	\$68,852
3.41 Metropolitan Transportation Plan	\$179,398	\$29,940	\$149,458
7.22 Broadway Flood Resilient Muti-Modal Corridor Study	\$38,721	\$32,562	\$6,159
7.24 Central Avenue West Corridor Study	\$103,437	\$46,415	\$57,022
7.25 Curry Rd. & Guilderland Ave. Muti-Modal Study	\$21,928	\$20,753	\$1,175
Total	\$420,130	\$137,464	\$282,666

FHWA PL Staff Expenses

For accounting purposes, a Staff Expenses column for FHWA PL funds was added to Table 1.

Task 4.15 Safety Planning

To support the completion of the Capital Region Vision Zero Safety Action Plan and ongoing Transportation Council safety planning activities, \$100,000 of FHWA PL funds will be added to Task 4.15 for staff time. The FHWA PL funds for Task 3.11 STEP Model Development will be reduced by \$100,000 related to the modeling consultant task.

Task 1.61 Transportation Council Administration

Update the task language to include general purpose equipment as follows: Reserve \$10,000 for conference registrations, professional development, and training, including travel expenses, and the purchase of general purpose equipment to implement the metropolitan transportation planning process.