

RESOLUTION #24-X**AMENDMENTS TO THE 2024-2025 UNIFIED PLANNING WORK PROGRAM**

WHEREAS the Capital Region Transportation Council (Transportation Council) has been designated by the Governor of the State of New York as the Metropolitan Planning Organization (MPO) responsible for the comprehensive, continuing, and cooperative transportation planning process for the Capital District Transportation Management Area (TMA) which includes Albany, Rensselaer, Saratoga, and Schenectady counties, except the Town of Moreau and the Village of South Glens Falls, as required by Title 23 U.S.C. Section 134 and Title 49 U.S.C. Section 5303; and

WHEREAS, 23 CFR Section 450.308 and 49 CFR Section 613.100 state that the Unified Planning Work Program (UPWP) shall annually describe all urban transportation and transportation related planning activities anticipated within the Transportation Council's metropolitan planning area from April 1, 2024 through March 31, 2025 regardless of funding sources; and,

WHEREAS, the Transportation Council approved its 2024-2025 UPWP at its March 7, 2024 Policy Board meeting; and

WHEREAS, the Transportation Council staff drafted an amended 2024-2025 UPWP reflecting multiple budget changes, including a reduction by \$10,652 in Section 5303 Metropolitan Planning Program (MPP) funds based on Federal Transit Administration apportionments released for Federal Fiscal Year 2024, summarized in the document attached to this resolution; and

WHEREAS, the Transportation Council revised text related to Task 3.41 Metropolitan Transportation Plan and Task 4.70 Clean Cities as shown in the document attached to this resolution; and

WHEREAS, the Transportation Council Planning Committee reviewed and recommended Policy Board approval of the proposed amended 2024-2025 UPWP at its May 1, 2024 meeting.

NOW THEREFORE BE IT RESOLVED, that the Transportation Council does hereby amend the 2024-2025 UPWP as shown in the attachment to this resolution.

BE IT FURTHER RESOLVED, that the Transportation Council reflected these amendments in in the Amended 2024-2025 UPWP document.

BE IT FURTHER RESOLVED, that the Transportation Council approves the Amended 2024-2025 UPWP for the metropolitan planning area.

BE IT FURTHER RESOLVED, that the Transportation Council authorizes the New York State Department of Transportation to submit the Amended 2024-2025 UPWP to the Federal Highway Administration, the Federal Transit Administration and other pertinent State and Federal agencies, on behalf of the Transportation Council.

Kathy M. Sheehan
Mayor, City of Albany
Chair, Capital Region Transportation Council

June 6, 2024

Capital Region
Transportation Council

May 1, 2023

Draft Sum of Unified Planning Work Program (UPWP) Amendments for Resolution

Recent expenditures and updated budget information received by the Transportation Council since the 2024-2025 UPWP was adopted by the Policy Board at its March 7, 2025 meeting necessitate the following amendments to the UPWP.

FTA Budget Changes

The Federal Transit Administration (FTA) released Federal Fiscal Year 2024 Section 5303 Metropolitan Planning Program (MPP) apportionments to states on April 4, 2024. The updated allocation of \$462,583, \$10,652 lower than originally budgeted, requires budget adjustments in the following tasks:

Tasks	FTA Section 5303 MPP Funding		
	Approved FY2024-25	Proposed Reduction	Proposed FY2024-25
1.51 Committee Activities	\$33,235	\$2,652	\$30,583
6.13 Transit Planning	\$35,000	\$5,000	\$30,000
6.14 Transportation Demand Management Initiatives	\$30,000	\$3,000	\$27,000
Total	\$98,235	\$10,652	\$87,583

PL Set-Aside Budget Changes

Funds for the Safe and Accessible Transportation Options Metropolitan Planning Set-Aside (or PL Set-Aside) for Complete Streets planning work in the amount of \$16,654 were expended between March 7 and March 31, 2024. The expenditure was for consultant work related to Task 7.23 Castleton Complete Streets and Connections Plan. The remaining balance of PL Set-Aside funds is now \$133,209.

Changes to Task 3.41 Metropolitan Transportation Plan

Originally described as two consultant efforts totaling \$175,000 in FHWA Metropolitan Planning Funds (FHWA PL) in the UPWP, staffing changes at the Transportation Council necessitate a revision of Task 3.41 to hire a consultant for a \$250,000 initiative related to the development of the Metropolitan Transportation Plan. An additional \$75,000 in FHWA PL funds will be added to the UPWP from the Transportation Council's backlog to support this effort. A single RFP will be issued for \$250,000 in services related to graphic design, photo and video collection, scenario planning, assessment of infrastructure needs, and financial planning. The Transportation Council will administer the consultant contract and the project will be completed by September 2025.

Completed Tasks

Since the UPWP was adopted on March 7, 2024, Task 7.86 Town of Brunswick Hoosick Road Corridor Study and Task 7.87 Sand Creek Road Complete Street Feasibility Study were completed and will be removed from the 2024-2025 UPWP.

FHWA PL Expenditures

The following table shows adjustments needed to consultant led tasks due to the expenditure of FHWA PL funds through March 31, 2024. Task budgets will be updated in the UPWP.

Tasks	FHWA PL Funds		
	Approved FY2024-25	Expenditures through March 31, 2024	Proposed FY2024-25
3.35 Hoosick Asset Management Plan	\$9,550	\$4,406	\$5,143
3.32 Regional Signal Timing Program	\$33,152	\$17,797	\$15,355
4.21 Regional Truck Parking Study	\$51,142	\$3,023	\$48,119
4.64 ADA Transition Plans	\$138,895	\$20,875	\$118,020
7.22 Broadway Flood Resilient Muti-Modal Corridor Study	\$106,092	\$428	\$105,664
7.25 Curry Rd. & Guilderland Ave. Muti-Modal Study	\$89,590	\$13,600	\$75,990
7.26 Milton Town Center Plan Update	\$89,455	\$7,109	\$82,346
7.70 East and North Greenbush Route 4 Corridor Study	\$12,130	\$1,622	\$10,508
7.88 Albany and Crane Streets Linkage Study	\$7,118	\$5,528	\$1,590
Total	\$537,124	\$74,388	\$462,735

Task 4.70 Clean Cities Budget Increase

The Transportation Council received \$20,040 in additional funding through the US Department of Energy to support staff participation in a study with other NYS Clean Cities coalitions to better coordinate coalitions across the state. The funding will be added to the budget for Task 4.70 Clean Cities.