

ADA Transition Self Analysis and Transition Plan Solicitation

Introduction: The Capital Region Transportation Council released a solicitation to assist municipalities to implement ADA Self-Evaluation and Transition Plans on March 14, 2024. Applications were due on April 19, 2024.

Five applicants submitted applications, listed below. The Town of Wilton has already completed data collection and assembled a draft but is requesting guidance on public input and finalization. Based on the pedestrian infrastructure in each municipality, the Transportation Council will be able to provide full assistance to either the City of Schenectady or the other three applications under the current contract.

Evaluation Committee Review: Transportation Council and NYSDOT staff reviewed the applications using the methodology developed from previous solicitations for Self-Evaluation and Transition Plans, listed below.

- Reach and reasonableness of public outreach list provided.
- Amount of match in relation to municipal sidewalk miles.
- Percent of municipal population that are people of color or have low incomes.
- Participants for Kick-Off Meeting- range of positions and ability to ensure success.
- Geographic balance among counties, urban/rural, municipal type.
- Overall rating of application and supporting materials.

The average scores were as follows:

Municipality	Average Score
Town of Clifton Park	73
Village of Menands	63
City of Rensselaer	77
City of Schenectady	47
Town of Wilton	44

Recommendation: The evaluation committee recommends assisting the Town of Wilton to finalize their draft Transition Plan, and also assisting the following municipalities with full Self-Analyses and Transition Plans:

- City of Rensselaer
- Town of Clifton Park
- Village of Menands