



Capital Region Transportation Council

Final Performance and Expenditure Report

April 1, 2024 – September 30, 2024

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Table of Contents

- Introduction 4
- Summary of the Transportation Council’s Expenditures 5
 - FHWA PL & FTA MPP Funds (April 1, 2024-September 30, 2024): 5
 - Other Federal, State and Local Funds: 6
- 44.21.00 Program Support & Administration 7
 - 1.51 Committee Activities..... 7
 - 1.61 Transportation Council Administration 7
 - 1.65 UPWP Development and Reporting 8
 - 1.66 Equity and Nondiscrimination 8
 - 1.68 NYSAMPO Administration 9
 - 1.69 NYSAMPO/AMPO/TRB Committees and Working Groups 11
 - 1.70 Public Participation 12
 - 1.73 Technical Assistance Program 13
- 44.22.00 General Development and Comprehensive Planning 13
 - 2.25 Transportation Data Collection and Analysis 13
 - 2.28 Census and Capital Region Indicators..... 14
 - 2.29 Geographic Information Systems (GIS) 15
- 44.23.01 Long-Range Transportation Planning (LRTP) – System Level 16
 - 3.11 STEP Model Development and Maintenance 16
 - 3.21 Climate Change Planning..... 17
 - 3.31 Infrastructure Planning 17
 - 3.35 Town of Hoosick Asset Management Plan 17
 - 3.41 Metropolitan Transportation Plan..... 18
 - 3.51 Performance-Based Planning 19
- 44.23.02 Long-Range Transportation Planning (LRTP) – Project Level..... 19
 - 3.22 Regional Operations and Congestion Management..... 19
 - 3.32 Regional Signal Timing Program..... 20
- 44.24.00 Short-Range Transportation Planning (SRTP) 20

4.17 Complete Streets.....	20
4.21 Freight Planning	21
4.64 Americans with Disabilities Act (ADA) Planning.....	21
4.67 Active Transportation Planning	22
4.70 Clean Cities.....	22
44.25.00 Transportation Improvement Program (TIP).....	23
5.01 Transportation Improvement Program (TIP) Development and Maintenance	23
5.21 Air Quality Conformity.....	24
5.51 Travel Demand Modeling Services	25
5.61 TIP Project Development Support	25
44.26.00 Planning Emphasis Areas (PEAs).....	25
6.12 Human Services Transportation Coordination.....	25
6.13 Transit Planning.....	26
6.14 Transportation Demand Management Initiatives.....	27
6.16 Safety Planning.....	27
6.17 Resilience and Security Planning.....	28
44.27.00 Other Activities.....	28
7.10 Town of Colonie GEIS Support.....	28
7.11 Town of Malta GEIS Support.....	29
7.21 Voorheesville All Access Complete Streets Feasibility Study	29
7.22 Broadway Flood Resilient Multi-Modal Corridor Study	29
7.24 Central Avenue West Corridor Study.....	30
7.25 Curry Road & Guilderland Avenue Multi-Modal Study	31
7.26 Milton Town Center Plan Update.....	31
7.70 East & North Greenbush Route 4 Corridor Study Update.....	32
7.89 Halfmoon/Clifton Park County Route 109 Corridor Study	33
7.90 Niskayuna Complete Streets Study: NYS Route 7.....	33

Introduction

The Unified Planning Work Program (UPWP) identifies transportation planning activities to be undertaken in the Capital Region during the state fiscal year (April 1 to March 31). Planning tasks in the UPWP are coordinated by the Capital Region Transportation Council (Transportation Council) for the metropolitan planning area that includes the counties of Albany, Rensselaer, Saratoga, and Schenectady (except the Town of Moreau and the Village of South Glens Falls). Each UPWP planning task includes a schedule and budget by fund source.

This Performance and Expenditure Report fulfills the requirements of Title 23 §420.117 of the *Code of Federal Regulations* related to monitoring and reporting requirements of Federal Highway Administration (FHWA) Metropolitan Planning funds by sub recipients “to assure that the work is being managed and performed satisfactorily and that time schedules are being met.” It additionally fulfills reporting requirements to the Federal Transit Administration (FTA) related to Metropolitan Planning Program (MPP) funds. These grants are included in the UPWP and indicated in this report as FHWA PL, FTA X033, and FTA X034. A summary of other federal and local funds budgeted and expended is provided for information only. A portion of Transportation Council planning (FHWA PL) funds are sub-allocated to the Capital District Regional Planning Commission (CDRPC), the use of which is included in this report.

Summary of the Transportation Council's Expenditures

FHWA PL & FTA MPP Funds (April 1, 2024-September 30, 2024):

- FHWA PL - FHWA Metropolitan Planning (PL) Funds
- FTA X034 - FTA Section 5303 Metropolitan Planning Program (MPP) Funds for 2024-2024

TASK CODE	TOTAL PL BUDGET	TOTAL PL EXPENDED	TOTAL PL BALANCE	TOTAL FTA BUDGET	TOTAL FTA EXPENDED	TOTAL FTA BALANCE
1.51	45,000.00	18,225.80	26,774.20	30,583.00	16,789.10	13,793.90
1.61	75,000.00	20,809.22	54,190.78	-	-	-
1.65	25,000.00	2,025.70	22,974.30	15,000.00	3,952.35	11,047.65
1.66	35,000.00	22,789.42	12,210.58	25,000.00	5,199.62	19,800.38
1.69	50,000.00	18,283.76	31,716.24	-	-	-
1.70	55,000.00	29,291.47	25,708.53	40,000.00	18,391.66	21,608.34
1.73	50,000.00	11,326.50	38,673.50	-	-	-
2.25	158,128.00	31,026.56	127,101.44	10,000.00	3,075.50	6,924.50
2.28	35,000.00	959.22	34,040.78	10,000.00		10,000.00
2.29	85,500.00	31,269.13	54,230.87	30,000.00	10,313.78	19,686.22
3.11	42,000.00	12,847.95	29,152.05	-	-	-
3.21	25,000.00	4,164.84	20,835.16	-	-	-
3.31	30,000.00	7,256.49	22,743.51	5,000.00		5,000.00
3.35	5,143.00	4,903.84	239.16			-
3.41	320,000.00	50,144.27	269,855.73	55,000.00	21,612.92	33,387.08
3.51	15,000.00	341.94	14,658.06	5,000.00	-	5,000.00
3.22	60,000.00	13,616.65	46,383.35	20,000.00	912.96	19,087.04
3.32	15,355.00	724.70	14,630.30	5,000.00	-	5,000.00
4.17	47,760.00	11,731.36	36,028.64	15,000.00	1,001.98	13,998.02
4.21	48,119.00	35,350.35	12,768.65	-	-	-
4.64	105,519.00	76,833.39	28,685.61	10,000.00	2,501.39	7,498.61
4.67	35,000.00	4,803.79	30,196.21	30,000.00	23,524.32	6,475.68
5.01	110,000.00	71,406.63	38,593.37	55,000.00	7,623.49	47,376.51
5.21	10,000.00	4,048.66	5,951.34	10,000.00	-	10,000.00
5.51	20,000.00	2,004.60	17,995.40	-	-	-
6.12	10,000.00	15,326.45	(5,326.45)	30,000.00	4,352.79	25,647.21
6.13	10,000.00	4,035.30	5,964.70	30,000.00	13,888.61	16,111.39
6.14	70,000.00	11,906.15	58,093.85	27,000.00	3,079.29	23,920.71
6.16	10,000.00	3,182.80	6,817.20	5,000.00	8,381.75	(3,381.75)
6.17	20,000.00	1,736.60	18,263.40	-	-	-
7.21	15,000.00	14,427.01	572.99	-	-	-
7.22	105,664.00	5,610.88	100,053.12	-	-	-
7.23	15,000.00	7,435.69	7,564.31	-	-	-
7.24	165,000.00	22,941.44	142,058.56	-	-	-
7.25	75,990.00	22,974.63	53,015.37	-	-	-
7.26	82,346.00	7,462.10	74,883.90	-	-	-
7.70	10,508.00	17,026.19	(6,518.19)	-	-	-
7.88	1,590.00	1,652.62	(62.62)	-	-	-
7.89	87,000.00	967.15	86,032.85	-	-	-
7.90	81,443.00	6,262.16	75,180.84	-	-	-
	2,262,065.00	629,133.41	1,632,931.59	462,583.00	144,601.51	317,981.49

Other Federal, State and Local Funds:

Other Federal, State and Local Funds expended between April 1, 2024, and September 30, 2024, include the following (Fund source acronym key below):

- Albany County – Albany County Local Funds
- Colonie Local Cash – GEIS Traffic Assessment Funds
- FHWA PL (Statewide Pool) - FHWA Metropolitan Planning Funds
- FHWA PL Set-Aside - FHWA Metropolitan Planning Funds: Complete Streets
- FTA SCI - Shared Cost Initiative Funds from the FTA
- NHPP - National Highway Performance Program Funds
- Malta Local Cash – GEIS Traffic Assessment Funds
- SPR Funds - FHWA State Planning and Research Funds
- SS4A: Safe Streets - Safe Streets and Roads for All Program Funds
- SS4A Local – Safe Streets and Roads for All Local Match Funds
- SS4A State – Safe Streets and Roads for All State Match Funds
- STBGP-Flex - Surface Transportation Block Grant Program - Flexible Funds
- USDOE - United States Department of Energy: Clean Cities Coalition Funds

TASK CODE	FUND SOURCES	2024-2025 UPWP BUDGET	TOTAL EXPENDED	TOTAL BALANCE
1.68	FHWA PL (Statewide Pool) & SPR Funds	250,000.00	108,881.98	141,118.02
1.73	Albany County	7,500.00	465.68	7,034.32
2.25	Albany County	7,500.00	483.53	7,016.47
4.70	USDOE/NYS Alliance	110,000.00	50,335.18	59,664.82
5.61	NHPP/STGBP	135,000.00	21,609.81	113,390.19
6.16	SS4A: Safe Streets	1,137,237.63	125,413.02	1,011,824.61
	SS4A: Local	247,700.00	31,353.26	216,346.74
	SS4A: State	40,300.00	-	40,300.00
7.10	Colonie Local Cash	45,000.00	1,644.46	43,355.54
7.11	Malta Local Cash	25,000.00	3,992.92	21,007.08
7.21	FHWA PL Set-Aside (Complete Streets)	49,435.00	112,335.00	(62,900.00)
7.23	FHWA PL Set-Aside (Complete Streets)	55,345.00	11,149.58	44,195.42
7.90	FHWA PL Set-Aside (Complete Streets)	28,429.00	-	28,429.00
TOTAL		2,138,446.63	344,179.84	1,661,057.79

44.21.00 Program Support & Administration

1.51 Committee Activities

Goal: To support ongoing administrative activities related to the Transportation Council's Policy Board, Planning Committee, and other Policy Board subcommittees as needed.

Actual Performance:

- Two Policy Board and four Planning Committee meetings were held at which:
 - Multiple amendments to the 2022-2027 Transportation Improvement Program (TIP) were approved.
 - One resolution was passed to amend the 2024-2025 Unified Planning Work Program (UPWP)
 - Draft Goals, Objectives and Vision Statement for the Metropolitan Transportation Plan were reviewed and approved.
 - 2025-2030 TIP solicitation materials including an updated evaluation methodology were reviewed and approved.
 - National Highway Freight Program (NHFP) and Critical Urban Freight Corridor designations were reviewed, approved, and certified.
 - Revisions to the Title VI Implementation Plan and Assurances were reviewed and approved.
 - An ADA Transition Self Analysis and Transition Plan Solicitation was authorized and selected projects were included in the amended 2024-2025 UPWP.
 - Technical assistance for Congestion Management Process related field visits and problem statements was authorized.
- The Administrative and Finance Subcommittee met twice.
- Maintained membership lists, meeting calendars, and website content.
- Developed and distributed Policy Board, Planning Committee, and Administrative and Finance Subcommittee meeting notices, agenda packages, and meeting summaries.
- Monitored federal transportation related legislation and federal rulemakings.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: FTA funds were reduced by \$2,652 per a June 2024 UPWP amendment.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

1.61 Transportation Council Administration

Goal: To support the administration of the Transportation Council and its staff in the implementation of the metropolitan transportation planning process.

Actual Performance:

- Continued administrative activities related to staff supervision, recruitment, and staff meetings.
- Continued working with GTM Payroll services to develop an updated Employee Handbook.
- Prepared resolutions, memoranda of understanding (MOUs), and local agreements.
- Prepared and administered consultant and vendor contracts.

- Managed financial records and coordinated with CDTA’s accounting staff.
- Hired two new planners and provided training Microsoft 365 training through Udemy and MPO 101 training through the Association of Metropolitan Planning Organization’s MPO Institute.
- For Community Planning/Linkage Program administration:
 - Held on Community Planner Forum meeting in September.
 - Updated and maintained the Transportation Council’s administration procedures and project management guidance related to Community Planning/Linkage Program support.
 - Updated and maintained the Transportation Council’s project management requirements related to Americans with Disabilities Act, Environmental Justice, Environmental Mitigation, Limited English Proficiency, Public Participation, etc.
 - Coordinated with staff to update and maintain interactive mapping applications, project databases and summaries.
 - Tracked the status of ongoing Linkage and other regional planning initiatives.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

1.65 UPWP Development and Reporting

Goal: To prepare and maintain the Transportation Council’s Unified Planning Work Program (UPWP) and to report on performance and progress.

Actual Performance:

- Amended the 2024-2025 UPWP at the June Policy Board meeting.
- Maintained the 2024-2025 UPWP with additional FHWA funds through the Safe Streets and Roads for All Program related to the Capital Region Vision Zero Safety Action Plan project.
- Monitored expenditures and program progress.
- Developed solicitation materials and guidance for the preparation of the 2025-2026 UPWP.
- CDRPC prepared its status report related to UPWP funds.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

1.66 Equity and Nondiscrimination

Goal: To take reasonable steps to ensure no person is excluded from participation in, or denied the benefits of, the Transportation Council’s metropolitan planning process on the basis of race, color, national origin, sex, age, disability, or economic status and to identify and address disproportionately high and adverse human

health or environmental effects of the Transportation Council's programs, policies, and activities on people with disabilities, and minority and low-income populations.

Actual Performance:

- Applied the Equity Assessment Tool to two In Motion: The Plan to 2050 surveys to identify gaps in the public engagement effort. The results will be summarized at the conclusion of the In Motion plan.
- Updated Limited English Proficiency (LEP) translation and interpretation procedures and guidance materials in April. Trained staff in April on the updated procedures and materials and the LEP Plan (adopted in February).
- Re-launched the Equity Advisory Committee and held two (2) meetings, one in May and one in August.
- Attended weekly community meetings to listen to broad community concerns and build relationships in minority and low-income communities in the City of Albany. Worked to expand this effort to other areas of the Capital Region.
- Attended a roundtable meeting in August held by Ibero Centro Civico in the City of Albany to identify gaps in services to immigrant communities and explore ways the organization can serve immigrants in Albany County, especially Spanish speakers.
- Drafted a revised Title VI Implementation Plan and Assurances document that was adopted in September. This updated document provides a Title VI complaint procedure and a Title VI and Nondiscrimination Policy in compliance with FHWA regulations and recommendations.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

1.68 NYSAMPO Administration

Goal: To support the New York State Association of Metropolitan Planning Organizations (NYSAMPO) by administering the staff consultant contract on behalf of the association. NYSAMPO facilitates dialogue among MPOs and State and Federal agencies through regular meetings of the fourteen MPO Directors, periodic working group meetings among MPO staff, and through conferences and training.

Actual Performance:

- Transportation Council staff coordinated with NYSDOT on the administration of the NYSAMPO staff consultant contract.
- Staff prepared a Request for Proposals for NYSAMPO consultant staff support. The contract will begin in January 2025. The RFP was issued in August with a September 13, 2024 proposal deadline.
- Consultant team coordinated and facilitated the following Working Group meetings and initiatives:
 - Bicycle & Pedestrian Working Group
 - Bicycle & Pedestrian Counters Sub-Committee call
 - Meeting in conjunction with the Walk-Bike-Roll conference on September 17th
 - Climate Change Working Group
 - Prepared for June 5 virtual meeting. Postponed to July due to availability.
 - Freight Working Group (FWG)
 - April 24 – virtual meeting

- Developed final draft of truck routing resource for MPOs and local government members and coordinated review with Freight WG chairs and NYSDOT.
- August 20 – virtual meeting
- Coordinated with NYSDOT to review the final draft of truck routing resource for MPOs and local government members.
- GIS Working Group
 - June 21 – virtual meeting
- Modeling Working Group
 - April 5 – virtual meeting
 - May 3 – virtual meeting
 - June 7 – virtual meeting
 - July 26 – virtual meeting
 - August 23 – virtual meeting
- Safety Working Group
 - May 22 – virtual meeting
 - Coordinated upcoming deliverables, CLEAR Training, and Safety Funding resource.
 - Conducted and compiled survey results for CLEAR Training needs. Coordinated meeting with NYS Department of Health to discuss Vulnerable Road User Safety Assessment stakeholder outreach.
 - July 22 – virtual meeting
- Transit Working Group
 - September 10 – virtual meeting
- Transportation Systems Management and Operations Working Group
 - May 2 – virtual meeting
 - August 1 – virtual meeting
- Public Engagement Community of Practice Group
 - April 22 – virtual meeting
 - June 17 – virtual meeting
 - August 22 – virtual meeting
- General Working Group Initiatives
 - Updated and maintained Working Group rosters and webpages.
 - Regularly forward items of interest to Working Group members from partners and incorporated into meeting agenda where appropriate.
- Tracked and summarized new OMB Grants Guidance and USDOT DBE changes.
- Planned Activities
 - Continued support of Working Groups.
 - Updated Working Groups forums, resource pages, and toolkits on NYSAMPO website.
 - Finalized Truck Routing Guide.
- Training
 - Secured Canva and Adobe training courses for MPO staff and registered staff.
 - Followed up on questions from MPOs about Canva and Adobe training courses through ONLC and New Horizons and monitored status.
 - Continued to coordinate with NACTO, CRTC, and NYMTC to arrange NACTO training courses in July and September/October.
 - Developed draft RFQ for Public Meeting facilitations and worked with Public Engagement Working Group chairs and GTC to finalize the RFQ.
 - Finalized and issued RFQ for Public Meeting facilitation training. Coordinated review committee to select training vendor.
 - Revised and finalized RFQ for Media Training and issued in September.
 - Drafted RFQ for Media Training.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

1.69 NYSAMPO/AMPO/TRB Committees and Working Groups

Goal: To support Transportation Council staff involvement in Committees, Working Groups, training, and conferences related to the New York State Association of Metropolitan Planning Organizations (NYSAMPO), the Association of Metropolitan Planning Organizations (AMPO), and the Transportation Research Board (TRB).

Actual Performance:

- Staff attended the 2024 AMPO Conference in Salt Lake City, Utah
- Weekly NYSAMPO Executive Committee teleconference calls were held.
- Staff attended bi-weekly NYSAMPO Director's meetings virtually and one in-person meeting in Syracuse.
- Staff participated in NYSAMPO working group meetings as follows:
 - Freight Working Group
 - Held two (2) virtual meetings.
 - April 24, 2024 – Topics of discussion included NYMTC's Clean Freight Corridors and Charging Infrastructure, NYMTC's Regional Waste Movement Study, the NY State Freight Plan Update, Truck Routing, and a USDOT ROI for best practices.
 - August 20, 2024 - Topics of discussion included Freight Data Visualization Techniques, the NY State Freight Plan Update, Truck Routing, and a summary of National Coalition on Truck Parking activities.
 - Continued development of a NYSAMPO Truck Routing/Truck Restrictions resources, including several coordination meetings.
 - Staff continues to serve as chair.
 - Modeling Working Group
 - Held five (5) virtual meetings on April 5th, May 3rd, June 7th, August 23rd, and September 27th.
 - Topics of discussion included the AVAIL NPMRDS web tool, the Transportation Council's CMP, Airsage, Estimating Greenhouse Gas Emissions, Replica, VMT estimates, GeoTabs data and travel demand modeling best practices and use cases.
 - Staff continues to serve as vice-chair.
 - Transit Working Group
 - Attended two virtual working group meetings, with presentations by NYSERDA on the Clean Mobility Program and by Cambridge Systematics on the Minnesota Department of Transportation's Regional Mobility-as-a-Service Project.
 - Other discussions included NYMTC's Transit Service Coordination Needs Project, the fare-free system at UCAT, a merger between Greater Glens Falls Transit and CDTA, an on-demand transit program in Rome operated by CENTRO, and flexing CMAQ funds to FTA.
 - Safety Working Group
 - Attended two virtual working group meetings.
 - Presentations and topics of discussion included Cannabis and Driving Before and After New York's Legalization of Cannabis as well as the NYS Traffic Safety Information Systems Strategic Plan.
- Transportation Systems Management & Operations Working Group

- Held two meetings of the working group:
- May – presented an overview of the Congestion Management Process update. Debrief on the April 8th Eclipse.
- August – presentation on Adaptive Traffic Signal Control (ATSC) projects throughout the state from AKRF.
- Staff serves as chair.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

1.70 Public Participation

Goal: To support implementation of the Transportation Council’s Public Participation Plan including website maintenance, management of social media, and e-newsletter production.

Activities and Products:

- Developed and launched a new website.
- Updated website with press releases, events, and supported staff with updates or creation of new webpages and links.
- Created, designed, and managed paid and organic social media campaigns and presence in support of meetings, events, and planning activities.
- Designed and created materials and attended several in person outreach events.
- Assisted staff with public participation elements of community planning/linkage studies, including designing, and reviewing materials, offering strategic input to consultants, and creating and managing outreach campaigns.
- Managed a consultant to develop and design the Transportation Council’s e-newsletter.
- Designed, drafted, distributed, and promoted monthly newsletter.
- Revised, refined, and managed press release workflow, including providing templates, guides, and process for execution.
- Maintained press contacts and documented press coverage.

CDRPC Actual Performance:

- Planned Fall 2024 Planning and Zoning Workshop 180 registered- featured presentation on planning for micromobility.
- 20 Targeted Eblasts with 37% open rate since April 1, 2024.
- 16 DataNews articles since April 2024.
- 10% YOY increase in social media followers.
- Participated in the Saratoga County Communities of Excellence Consortium.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

1.73 Technical Assistance Program

Goal: To provide Technical Assistance through staff time to local governments undertaking small scale community planning initiatives. Projects must be short duration, limited in scope, result in a defined product, and relate to the principles of the Transportation Council's metropolitan transportation plan.

Activities and Products:

- Initiated three (3) projects:
 - Town of North Greenbush – US Route 4 and Bloomingrove Road Traffic Assessment
 - City of Rensselaer – Broadway and Partition Street Traffic Assessment
 - Town of Ballston – Intersection Traffic and Safety Assessment
 - In Development: Bethlehem/Regional ReUse Center Tech Assistance
- Maintained a rolling solicitation for small scale local government technical assistance planning projects.
- For Albany County:
 - Collected and compiled data along Picard Road and Route 156
 - Reviewed access management, safety, and bicycle operations

CDRPC Actual Performance:

- Hired new planner to be lead for all technical assistance projects.
- Promoted program via new graphics and promotional materials.
- Two Projects Completed in 2024:
 - City of Saratoga Springs Truck Study (Saratoga)
 - Village of Mechanicville Depot Square Intersection Redesign and Improvement Pilot (Saratoga)
- One Project Started in 2024
 - Regional Reuse Center Project (Town of Bethlehem, Albany County) Sponsor.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

44.22.00 General Development and Comprehensive Planning

2.25 Transportation Data Collection and Analysis

Goal: To collect and analyze transportation related data to support the metropolitan transportation planning process.

Actual Performance:

- Managed On-Demand Count Data Collection Contract
- Counts were taken to support the following UPWP Tasks:
 - Voorheesville Safe Streets Policy and Plan Linkage Study
 - Saratoga Springs Technical Assistance

- Including the following municipal requests:
 - Village of Valley Falls to support Historic Valley Falls Brownfield Opportunity Area
 - City of Troy NY 2 Congress/Ferry to support the investigation of bike route options within the design phase of PIN 1751.61
 - City of Schenectady Brandywine/McClellan Signal Project.
- Counts were requested for the following UPWP Tasks:
 - North Greenbush Route 4
 - Bloomingrove Drive Traffic Assessment Technical Assistance
 - Albany County Data Collection/Technical Assistance
 - Voorheesville Safe Streets Policy and Plan Linkage Study
- Additional data collection activities completed:
 - Analyzed Employment Data
 - Collected trail data, sidewalk data, and bicycle infrastructure data
 - Updated Transportation Council's Trails database and mileage inventory
 - Updated Transportation Council's Sidewalk database and mileage inventory
 - Updated Transportation Council's Bicycle Infrastructure database and mileage inventory

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

2.28 Census and Capital Region Indicators

Goal: To use and disseminate data from the U.S. Census, the American Community Survey (ACS) and other national, state, and regional data sets to support regional and local planning, the development of regional and local plans and studies and to make current data products more accessible and useful for communities and stakeholders.

Actual Performance:

- Managed the 2020 Decennial Census Urban Area update in coordination with NYS DOT.
- Coordinated with NYSAMPO GIS Working Group and NYS DOT staff regarding edits and final boundary data.
- Reviewed the most recent version of the 2020 Urban Area boundary and documented comments/concerns.
- Continued to prepare in conjunction with CDRPC for a potential upcoming STEP Model update, including assessments of the 2020 Census data and (future) Census-based forecasts of population, households, and employment. Attended two meetings.

CDRPC Actual Performance:

- Reorganized website data articles and pages.
- CDRPC has partnered with Cornell's Program on Applied Demographics to draft municipal population projections as well as age cohort projections. Household size projections and employment projections will be calculated in the near future.
- Released the [Capital Region Housing Affordability Study](#) which analyzed renter and homeowner affordability in Albany, Rensselaer, Saratoga, and Schenectady counties. The study examines the gap between renters' wages and the fair market rent for a one- and two-bedroom apartment. It also analyzes

county-level housing affordability for homeowners by comparing the median price of a house to what an individual or couple can afford to purchase based on their median income.

- Continued to work on 2022 improvements to www.capitalregionindicators.org that will include better data and mapping features. The site has been updated to include indicators by zip code and school district.
- 16 DataNews Posts/ Articles:
 - [Foreign-Born Population Increases in the Capital Region](#)
 - [IRS Data Shows that Most Migrants are from NYS](#)
 - [2023 Population Estimates Released by the US Census](#)
 - [Labor Force Update for the First Half of 2024](#)
 - [School District Enrollment Trends in the Capital Region](#)
 - [Building Permit Update 2023](#)
 - [Age Cohort Projections](#)
 - [Capital District Population Projections: Total Population](#)
 - [Land Cover Change Analysis 2011-2021](#)
 - [Housing Sales in the Capital Region](#)
 - [2010 Regional GHG Inventory](#)
 - [Migration Patterns from NYC](#)

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

2.29 Geographic Information Systems (GIS)

Goal: To use geospatial technologies such as GIS in data warehousing, data analysis, and map production to inform the metropolitan transportation planning process and to support the development of planning studies, programs, and products.

Actual Performance:

- Maintained and upgraded Transportation Council's GIS software, hardware, and staff access to equipment.
- Provided GIS technical assistance and training to staff.
- Created GIS maps and mapping to support the metropolitan transportation planning process.
- Maintained and enhanced existing GIS databases.
- Maintained access to and acquired updated and new GIS data from municipal, regional, and state agencies.
- Maintained and enhanced the Transportation Council's existing Online Mapping Applications and mapping content on Transportation Council's website.
- Managed GIS data and responded to internal and external GIS data requests.
- Created Environmental Mitigation maps for planning studies
- Researched software products and technologies.

CDRPC Actual Performance:

The following were completed:

- <https://cdrpc.org/land-cover-change-analysis> - land cover change Storymap and analysis
- Tableau Population Projection Tableau Viz (for both total population and age cohort)
- <https://cdrpc.org/school-district-enrollment> - New Tableau Viz for public school enrollment trends

- <https://cdrpc.org/irs-data-shows-that-most-migrants-are-from-nys> - Migration Report
- <https://cdrpc.org/15137-2> - New Visualization for Peer to Peer COLI Comparisons
- <https://cdrpc.org/urban-areas> - New CDRPC hosted shapefiles for Urban Areas
- Update to sustainability teams CSC and CEC maps: <https://cdrpc.org/nyserda-clean-energy-communities-program> and <https://cdrpc.org/nys-climate-smart-communities-program>
- Agriculture Census Data: https://public.tableau.com/app/profile/cdrpc/viz/Book1_17280519180320/Dashboard1
- TAZ Boundary and Demographics GIS Project

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

44.23.01 Long-Range Transportation Planning (LRTP) – System Level

3.11 STEP Model Development and Maintenance

Goal: To update and enhance the Transportation Council’s Systemic Transportation Evaluation and Planning (STEP) Model to incorporate the latest Census data for population and households, and fully incorporate CDRPC forecasts of population, households, and employment, and begin a model update. The STEP Model is a four-county travel demand model that includes all federal-aid roads and highways in the Transportation Council’s metropolitan planning area.

Actual Performance:

- Refined the STEP model roadway network, traffic analysis zones, and other background assumptions.
- Monitored and incorporated the latest available traffic counts and Vehicle Miles Traveled (VMT) updates.
- Continued to prepare for a potential upcoming STEP Model update by:
 - Assessing 2020 Census data and Census-based forecasts of population, households, and employment.
 - Researching household travel survey best practices, costs, and uses.
 - Researching methods for incorporating Replica, NPMRDS, Data Axle, and other location-based data sources for model calibration/validation and surveying/capturing household travel patterns/household travel survey data.
- Continued to build travel demand modeling proficiency for staff including on-the-job and formal training opportunities, such as PTV VISUM software training.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

3.21 Climate Change Planning

Goal: To coordinate with local, regional, and State partners to develop more sustainable transportation networks, prioritize low carbon transportation investment strategies and air quality improvement programs, and work to reduce Greenhouse Gas (GHG) Emissions.

Actual Performance:

- Continued to support the development of the regional Climate Action Plan.
- Distributed information to local governments about the NYSDOT Carbon Reduction Strategy.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

3.31 Infrastructure Planning

Goal: To implement infrastructure planning recommendations from the Transportation Council’s New Visions 2050 Metropolitan Transportation Plan, to document the condition of transportation infrastructure including highways and bridges, and to prepare recommendations for maintaining these assets in a state of good repair.

Actual Performance:

- Continued management of the TIP Task Force. Meetings held in April, June, August, and September.
 - Prepared updated project evaluation process for upcoming TIP Update.
 - Prepared TIP Guidance Document for Task Force review.
- Prepared “Planning for the Future of our River Crossings” report for Metropolitan Transportation Plan update. Updated later with conceptual construction costs.
- Attended USDOT PEL training workshop in April.
- Attended Cornell Local Roads workshop on Cost Estimation in June.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

3.35 Town of Hoosick Asset Management Plan

Goal: To develop an asset management plan for Town roads in the Town of Hoosick.

Actual Performance:

- Managed the study and received final GIS and mapping deliverables.

- Consultant revised and delivered a Draft Final Report.
- Reviewed and provided comments on Draft Final Report.
- The Final Report was delivered and accepted.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: PL funds were reduced by \$4,406 per a June 2024 UPWP amendment.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

3.41 Metropolitan Transportation Plan

Goal: To implement the current Metropolitan Transportation Plan (MTP), New Visions 2050, while developing a new plan, In Motion, which is expected to be adopted in September 2025.

Actual Performance:

- Held three In Motion Task Force meetings.
- Prepared and released draft plan goals and objectives for public review
- Prepared and released a draft plan vision statement for public review.
- Completed two community surveys and conducted numerous outreach events.
- Held numerous elected official meetings to gather direct input into the transportation planning process.
- Hired the Transpo Group along with Urban Cycling Solutions and JohnstonXD to assist with the preparation of the In Motion Plan.
- Collected data from asset owners on the condition of the transportation system for the needs assessment.
- Provided information on recent and past planning initiatives for the consultant to review and summarize in a white paper.
- Provided data to the consultant on sites to collect drone videos and photos.
- Prepared public involvement materials.
- Provided data to support the development of a financial plan.
- Coordinated with local, regional and state organizations on long-range planning initiatives.
- Coordinated public involvement activities with other staff, CDTA, and NYSDOT.

CDRPC Actual Performance:

- Supported the Transportation Council as it develops a new MTP by preparing GIS projects, a StoryMap, participation in task force meetings, and assistance with public participation.
- Provided staff support for Linkage Planning Program and other consultant led planning studies funded through the Transportation Council that support implementation of the MTP. Including
 - Voorheesville Complete Streets SAC,
 - Niskayuna Linkage Study,
 - Town of Milton Linkage Study
- Participated in Community Planner Forum meetings.
- Continue to refine recently compiled regional land use, climate, demographic, economic, mobility data, and other regional information as it becomes available.
- Updating 2010 Regional Greenhouse Gas Inventory data and Dashboard with current data.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: PL funds were increased by \$75,000 per a June 2024 UPWP amendment to hire a consultant for \$250,000 to support the development of the Metropolitan Transportation Plan.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

3.51 Performance-Based Planning

Goal: To include national performance goals for the Federal-Aid Highway and Federal Transit Programs in the Transportation Council's metropolitan transportation planning activities.

Actual Performance:

- Maintained and updated online performance management web page.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

44.23.02 Long-Range Transportation Planning (LRTP) – Project Level

3.22 Regional Operations and Congestion Management

Goal: To implement the Transportation Council's Congestion Management Process (CMP) and to prepare performance measures and strategy recommendations for the upcoming Metropolitan Transportation Plan update.

Actual Performance:

- Managed quarterly meetings of the Regional Operations and Safety Advisory Committee (ROSAC). Arranged speakers, hosted meetings, and prepared meeting summaries. ROSAC serves as the steering committee for the Vision Zero Safety Action Plan.
- Attended ITS NY Annual Meeting in June.
- Prepared report on April 8 Eclipse Travel Impacts in Upstate New York; shared with FHWA.
- Continuation of ongoing Congestion Management Process:
 - Prepared CMP work plan for ongoing tasks listed in adopted CMP report.
 - Compiled updated performance measure data from 2023; awaiting release of remaining data (emissions data) before publishing on website.
 - Issued solicitation for CMP Field Visits and Problem Statements to local public agencies. Four responses received; work ongoing, handled through the Technical Assistance task.
 - Met with NYMTC to discuss Congestion Management Process.
 - Presentation to NYSAMPO Modeling Working Group in April.
- Continued use of the Replica data platform; participated in Replica MPO Roundabout discussions.

- Analysis of new Replica data offerings including Gate O-D tool; used to assess O-D flows in the I-890 PEL study area.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

3.32 Regional Signal Timing Program

Goal: To evaluate locally owned signalized roadways for potential signal timing optimization, and to manage a consultant effort to develop and implement optimized timing plans in the field.

Actual Performance:

- Continued project management of consultant study; GPI is lead consultant.
- Project complete.
- Updated signal timings implemented on all three corridors in Saratoga Springs, Schenectady, and Albany.
- Technical memos delivered for each of the three corridors with before-and-after data.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: PL funds were reduced by \$17,797 per a June 2024 UPWP amendment.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

44.24.00 Short-Range Transportation Planning (SRTP)

4.17 Complete Streets

Goal: To support planning and implementation of Complete Streets in the region to improve safety and public health.

Actual Performance:

- Collected photographs and recorded testimonials of local best practices for Complete Streets implementation for use in StoryMap and presentation format.
- Continued to collect usage data at locations of upcoming infrastructure projects that will include significant complete streets elements.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

4.21 Freight Planning

Goal: To further the Transportation Council's freight planning efforts by facilitating the Freight Advisory Committee and augmenting the Transportation Council's Regional Freight & Goods Movement Plan (Freight Plan) recommendations.

Actual Performance:

- Held two (2) hybrid Freight Advisory Committee (FAC) meetings:
 - May 15 - featured a presentation on the Livingston Ave Bridge, and several other discussions including the In Motion: 2050 Metropolitan Transportation Plan Update, the New York State Freight Transportation Plan, freight funding awards, and an update from Capital District Clean Communities
 - August 21 – featured a presentation from GE Vernova, and several discussions including Over-dimension routing, Capital District Clean Communities, Critical Urban Freight Corridor (CUFC) designation, the National Highway Freight Program (NHFP) funding, and the New York State Freight Transportation Plan update.
- Participated in the development of the NYS Freight Transportation Plan Update as a member of their 'Freight Working Group,' and assisted NYSDOT with planning and implementing projects, programs, and policies identified in the Transportation Council's Freight Plan and NY State Freight Transportation Plan.
- Began development of an over-sized/over-weight freight routing initiative, including coordinating several meetings with stakeholders and data collection.
- Continued to strengthen the relationship between the Freight Planning program and the Clean Communities program.
- Continued to encourage participation on the FAC, particularly from private sector freight interests, and to reach out to new potential members.
- Participated in all available FHWA Talking Freight Seminars, and other online freight-related training opportunities.
- Continued to build a working relationship with regional higher education institutions, including the Rensselaer Polytechnic Institute (RPI), to support their freight-related activities and develop new initiatives.
- Attended Albany Port District Commission's Port Industry Day.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: PL funds were reduced by \$3,023 per a June 2024 UPWP amendment.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

4.64 Americans with Disabilities Act (ADA) Planning

Goal: To support municipalities toward the development of ADA Transition Plans.

Actual Performance:

- Finalized the City of Troy Self Analysis and Transition Plan.
- The Village of Ballston Spa Village Board adopted its Self-Analysis and Transition Plan.
- Completed internal review of the Self Analysis and Transition Plan with the Town of Guilderland, posted the plan for public comment, and prepared a presentation to the Town Board.

- Five additional municipalities applied for assistance, Transportation Council and NYSDOT staff reviewed the applications, and the Planning Committee approved assistance for four municipalities. All four kicked off and have completed data collection.
- Prepared a solicitation for another round of municipal assistance.
- Monitored regional progress toward creating transition plans.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: PL funds were reduced by \$20,875 per a June 2024 UPWP amendment and new projects were approved in the Town of Wilton, the Town of Clifton Park, the Village of Menands, and the City of Rensselaer.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

4.67 Active Transportation Planning

Goal: To plan for a connected, robust, and accessible network of sidewalks, multi-use trails, and bicycle facilities throughout the Capital Region and support municipalities in the planning, design, and management of active transportation infrastructure.

Actual Performance:

- Planned and hosted two (2) Active Transportation Advisory Committee meetings.
- Provided guidance on planning for emerging micro-mobility technology.
- Collected and compiled data related to active transportation facilities and infrastructure.
- Set up trail counters and collected data for eight (8) locations.
- Facilitated active transportation planning coordination amongst regional stakeholders and MPO members.
- Coordinated with NYSDOT on scoring proposals from the NYSDOT solicitation for the Transportation Alternatives Program (TAP), Congestion Mitigation and Air Quality Improvement (CMAQ) Program, and Carbon Reduction Program (CRP).
- Attended Walk, Bike, Roll NY Symposium.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

4.70 Clean Cities

Goal: To host the Capital District Clean Communities Coalition (CDCC) and employ strategies to advance affordable, efficient, and clean transportation fuels and technologies as part of the U.S. Department of Energy's (USDOE) Clean Cities Program.

Actual Performance:

- Completed and submitted Clean Cities Annual Progress Report.
- Completed and submitted Clean Cities Alternative Fuels Price Tracking and Reporting for April and July.

- Completed Clean Cities Quarterly reporting documents for April and July.
- Participated in four monthly USDOE conference calls with Clean Cities coordinators from the Northeast Region.
- Participated in Northeast / Mid-Atlantic Regional training meeting in Philadelphia, PA.
- Participated in National training conference in St. Paul Minnesota.
- June - Quarterly stakeholder meeting was held to discuss coalition activities.
- Sent approximately 12 coalition newsletters and update emails during the reporting period.
- Guest lectured to a University at Albany Class (ENV 350) on sustainability and clean transportation.
- Participated in City of Glens Falls Earth Day event.
- Gave presentation on Electric Vehicles for Town of Colonie Earth Day Event.
- Participated in NYS Office of General Service EV Fleet Day at Empire State Plaza.
- Hosted an Electric Landscaping Equipment Demonstration for local operations and DPW fleets to test out electric landscaping equipment.
- Coordinated with Capital District Regional Planning Commission (CDRPC) on work for the transportation sector of the Climate Pollution Reduction Grant.
- Had multiple discussions with providers of Electric Vehicle technician training to begin planning a training event for our region.
- Assisted NYSERDA with RFP review.
- Worked with Solar Sal Electric Boats and MotorWeek to coordinate a segment on alternative fueled boat. Recording of Solar Sal boats in action was taken at the Hudson River Maritime Museum and piece is expected to air on PBS on October 11th.
- Coordinated with Sprague Energy to plan a tour of their renewable diesel facility in Rensselaer in October.
- Coordinated with Livingston Energy to participate in their National Drive Electric Week in Schenectady in October.
- Continued to work with stakeholders to explore technical assistance project needs.
- Attended and participated in various webinars about alternative fuels and advanced vehicle technologies.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: USDOE funds were increased by \$20,040 per a June 2024 UPWP amendment to support a statewide coalition alliance study.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

44.25.00 Transportation Improvement Program (TIP)

5.01 Transportation Improvement Program (TIP) Development and Maintenance

Goal: To develop and maintain a multi-modal program of transportation projects called the Transportation Improvement Program (TIP). The Transportation Council's goal is to produce a balanced TIP that contributes to implementation of the Metropolitan Transportation Plan as well as NYSDOT's Transportation Asset Management Plan.

Actual Performance:

- Performed ongoing maintenance to the current TIP / STIP including processing TIP amendments and administrative changes.

- During the reporting period there were 50 Administrative Modifications and 40 Amendments.
- Held four (4) meetings of the TIP Task Force to discuss the TIP development process and gather feedback on TIP Project Categories and evaluation criteria. (Coordination with UPWP Task 3.31).
 - TIP Guidance Document was approved by the Policy Board in September.
- Prepared updated TIP Evaluation process and prepared updated scoring rubrics for each merit score category. Sent to staff for testing and feedback consistent with TIP Policy Document.
 - Presented on TIP Update process to the Equity Advisory Committee in August.
- Coordinate with local project sponsors, consultants, and NYSDOT to receive detailed updates on existing TIP projects.
- Updated the local project delivery spreadsheet and provided it to the Planning Committee at each meeting to track data on the TIP project scope, schedule, and budgets.
- Performed ongoing maintenance to the TIP webpage.
- Performed ongoing maintenance to the current TIP GIS database and online mapping tool.
- Performed ongoing monitoring of Fiscal Constraint and TIP / STIP performance.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

5.21 Air Quality Conformity

Goal: To ensure the Transportation Council meets air quality conformity requirements under the Clean Air Act. The Transportation Council's metropolitan planning area continues to be in 'Nonattainment' for the 1997 Ozone National Ambient Air Quality Standards (NAAQS), requiring air quality conformity for TIP projects, and is in 'Attainment' for all other NAAQS.

Actual Performance:

- Consulted and coordinated with the New York State Interagency Consultation Group (ICG) for ten (10) TIP amendments for CDTA, Albany County, NYSDOT Region 1, Town of Malta, Town of Bethlehem (2), Town of Clifton Park, Town of North Greenbush, Saratoga County, and the Village of Altamont.
- Consulted and coordinated with the New York State Interagency Consultation Group (ICG) to determine the exempt status for six (6) candidate Section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities Program) projects.
- Participated in statewide bi-monthly New York State Interagency Consultation Group (ICG) meetings.
- Researched the applicability of EPA's new emissions model, Motor Vehicle Emission Simulator 4 (MOVES4).

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

5.51 Travel Demand Modeling Services

Goal: To provide small scale on-demand services to the region's municipalities for travel demand modeling related to local transportation planning and traffic engineering initiatives.

Actual Performance:

- Utilized the Systematic Transportation Evaluation and Planning (STEP) model to develop future year PM peak hour background traffic assumptions for projects in the Town of Bethlehem, and the Town of Halfmoon.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

5.61 TIP Project Development Support

Goal: To support Transportation Improvement Program sponsors with the development of traffic forecasts and other material for TIP project development and design purposes.

Actual Performance:

- Participated in the development of the Reimagine I-787 Study, including:
 - Participation on the Study Advisory Committee and Traffic Modeling team
 - Development, transfer, and ongoing coordination of the regional travel demand model analyses
 - Participation in public and stakeholder engagement
- Provided technical support to NYSDOT for the NY 378 Troy-Menands Bridge PEL Study, including:
 - Participation on the Study Advisory Committee and the Transportation Partnering Committee
 - Provided technical assistance utilizing the STEP Model to support NYSDOT's Bridge Improvement Program - Large Bridge Application
- Provided technical support to Schenectady County for the I-890 Exit 4C PEL Study, including:
 - Participation on the Study Advisory Committee
 - Development of STEP model analyses

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

44.26.00 Planning Emphasis Areas (PEAs)

6.12 Human Services Transportation Coordination

Goal: To fulfill requirements related to the 5310 Program: Enhanced Mobility of Seniors and Individuals with Disabilities and convene the Human Services Transportation Advisory Committee (HSTAC).

Actual Performance:

- Maintained the HSTAC and held two meetings, with discussions about a wheelchair charging funding opportunity, In Motion: The Plan to 2050, the NYS Master Plan for Aging, and the NYS Olmstead Plan implementation update.
- Held the 2024 Tools of the Trade Workshop for Human Services Transportation Providers in conjunction with a Saratoga County Transportation Taskforce summit. Presentations included the Center for the Master Plan for Aging in NYS on the Master Plan for Aging; the National Aging and Disability Transportation Center on Transportation Equity; St. Lawrence County, The Arc Jefferson – St. Lawrence, and the Volunteer Transportation Center on a realm of cooperative public transit services; CDTA on their available services; and the Transportation Council on In Motion: The Plan to 2050. Speakers included CAPTAIN Community Human Services and their Saratoga County Transportation Taskforce efforts and Assemblyperson Carrie Woerner.
- Continued to participate in the Saratoga County Transportation Taskforce led by CAPTAIN Community Human Services.
- Finalized funding recommendations for the 2023 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant Program in coordination with NYSDOT’s Transit Bureau and approved the projects at the Planning Committee and Policy Board.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

6.13 Transit Planning

Goal: To provide transit system planning support to the Capital District Transportation Authority (CDTA), other public and private operators, and to support CDTA in meeting its Federal Transit Administration (FTA) requirements.

Actual Performance:

- Participated on CDTA’s Transit Development Plan Study Advisory Committee.
 - Attended the public meeting for phase one of the TDP.
- Collected and analyzed CDTA bus stop boarding and alighting data.
- Compiled and analyzed transit funding for 3.41 Metropolitan Transportation Plan.
- Hosted NACTO Transit Street Design Training for member agency staff.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: FTA funds were reduced by \$5,000 per a June 2024 UPWP amendment.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

6.14 Transportation Demand Management Initiatives

Goal: To reduce traffic congestion and transportation-related greenhouse gas emissions by enabling and encouraging trip behavior change.

Activities and Products:

- Received five (5) proposals in response to the second RFP for the Driver Mode Shift Survey. Selected Mass Inc. Polling Group.
- Driver Mode Shift Survey project launched in June. Consultant began fielding the survey in September, which was fielded in English, Spanish, Chinese, and Arabic. Project completion is anticipated by the end of the 2024 calendar year.
- Vanpools list update request was submitted to CDTA in September. The 511NY Rideshare Capital Moves website will be updated once the new information is received.
- Fielded carpool, vanpool, Guaranteed Ride Home (GRH), and Park & Ride lot inquiries from the public.
- Processed GRH enrollment requests through the Capital Moves website.
- Trained additional Transportation Council staff on how to field TDM-related inquiries from the public and process GRH requests to create redundancy.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: FTA funds were increased by \$3,000 per a June 2024 UPWP amendment.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

6.16 Safety Planning

Goal: To provide tools, data, and resources to reduce crashes, particularly fatal and serious injury crashes, on all public roads.

Actual Performance:

- Utilized the NYSDOT Crash Location Engineering & Analysis Repository Crash Data Viewer to retrieve data for local agencies and local planning studies.
- Continued to include safety messaging on social media.
- In conjunction with Task 3.22 Regional Operations/Congestion Management, held two Regional Operations & Safety Advisory Committee meetings. Both centered on the Safe Streets and Roads for All funded Vision Zero Safety Action Plan, as this group services as the project's advisory committee.
- For the Vision Zero Safety Action Plan, established a project website with an interactive map, solicited for and hired four Community Ambassadors, solicited and assembled a Community Advisory Committee, completed the Data and Equity Analysis Approach, drafted the Historical Trend Analysis, held an initial round of three in-person and one virtual public meetings, met with partner municipalities to discuss possible locations for Highway Safety Investigations, the approach to speed limit recommendations, and in-depth Concept Development plans with significant public input.
- The Regional Signal Timing Program is complete. The optimized timing plans have been implemented on West Ave in Saratoga Springs, on Erie Blvd and State Street in Schenectady, and on New Scotland Ave in Albany. The updated timing plans have updated and MUTCD-compliant safe crossing intervals.
- Attended Saratoga and Schenectady traffic safety board meetings, as well as safety related trainings, webinars, and events.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

6.17 Resilience and Security Planning

Goal: To work with the owners and operators of the region’s transportation system to identify critical assets and vulnerabilities and develop an adaptation framework to integrate into the metropolitan planning process.

Actual Performance:

- Began drafting scope of work for Resiliency Improvement Plan RFP. Compiled resources from other state and regional agencies including example RFPs and guidance.
- Attended USDOT Climate Change Center 2024 Webinar Series on Climate Change & Transportation.
- Attended quarterly AMPO Environment & Resiliency webinars.
- Attended USDOT Report to Congress: Decarbonizing US Transportation webinar in August.
- Attended Virtual Peer Exchange on Integrating GHG Considerations in Regional Planning and Programming.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

44.27.00 Other Activities

7.10 Town of Colonie GEIS Support

Goal: To perform traffic and mitigation cost reviews for land development projects in the Town of Colonie Airport and Boght Generic Environmental Impact Statement (GEIS) areas.

Actual Performance:

- Continued management of Colonie GEIS program.
- Transportation review of proposed development applications in three GEIS areas in the Town of Colonie.
- Completed one GEIS review in this period.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

7.11 Town of Malta GEIS Support

Goal: To perform traffic and mitigation cost reviews for land development projects in the Town of Malta for the town wide Generic Environmental Impact Statement (GEIS).

Actual Performance:

- Continued management of Malta GEIS program.
- Transportation review of proposed development applications in the Town of Malta.
- Four Malta GEIS reviews were received this period.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

7.21 Voorheesville All Access Complete Streets Feasibility Study

Goal: To conduct a community-wide pedestrian and bicycle safety assessment and prepare a Complete Streets Feasibility Study including preliminary concepts at certain high priority walking and bicycling areas that are known and perceived to present safety hazards for motorists, pedestrians, and bicyclists.

Actual Performance:

- The project team held a kickoff meeting in April.
- Study Advisory Committee (SAC) meeting 1 was held in May.
- Task one (1) deliverables (technical memo; public engagement plan; draft vision, needs, goals and objectives statements; and project website) were completed in June.
- Task two (2) deliverable (existing conditions report) is in progress. A draft existing conditions report was submitted to the SAC in September.
- SAC meeting 2 was held in September.
- Draft materials for the public workshop were due to the Transportation Council by September 30, 2024.
- The first public workshop is scheduled for October.
- Outreach for the project began in August and involved distributing fliers throughout the village, posting on social media, and using the Village's email communication system. The public was notified of the project, project website, preliminary survey, and first public workshop.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

7.22 Broadway Flood Resilient Multi-Modal Corridor Study

Goal: To identify and evaluate transportation planning concepts that improve multi-modal transportation

facilities and connectivity, increase the urban forest, and integrate green infrastructure and climate resiliency along the length of the Broadway/Route 32 corridor from Albany to Watervliet.

Actual Performance:

- Attended bi-weekly Project Team meetings.
- Completed Draft baseline corridor assessment.
- Held two (2) SAC meetings.
- Created Spanish Version of online survey.
- Outreach to elected officials.
- Held focus groups with active transportation and economic development groups.
- Attended North Albany Neighborhood Association Meeting.
- Held virtual housing / community focus group meeting with local neighborhood associations.
- Held in-person focus group meeting with Watervliet Housing Authority.
- Coordinating a third focus group meeting with Albany Housing Authority.
- Developed Design Standards, Concept Alternatives and cross-sections for the entire study corridor.
- Produced Urban Forest Recommendations

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: PL funds were reduced by \$428 per a June 2024 UPWP amendment.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

7.23 Castleton Complete Streets & Connections Plan

Goal: To develop concepts for Complete Streets, managed parking, and more pedestrian-friendly streets, identified as priorities in the Village's Comprehensive Plan. Trail connections between downtown and Schodack Island State Park will also be explored.

Actual Performance:

- Held one (1) study advisory committee meeting.
- Participated in monthly core team meetings.
- Held first round of community engagement with a public meeting and survey.
- Met with Stockbridge-Munsee representative and SHPO about potential cultural resources in the study area.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: PL Set-Aside funds reduced.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

7.24 Central Avenue West Corridor Study

Goal: To examine existing conditions and identify opportunities for potential development or redevelopment

sites, improve access management, and develop Complete Streets concepts for the NY 5 Corridor from New Karner Road/Route 155 west to the Niskayuna town line.

Actual Performance:

- Managed consultant selection process; Stantec chosen as top-ranked firm.
- Executed contract with Stantec and held kick-off meeting with project team.
- Monthly status calls with project team. Formed Study Advisory Committee; first SAC meeting held September 12, 2024.
- Compiled existing conditions data and sent to consultant. Consultant team prepared draft Existing Conditions Report and Public Involvement Plan. Preparing for first round of public input.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

7.25 Curry Road & Guilderland Avenue Multi-Modal Study

Goal: To create a plan for a more balanced transportation system along the Curry Road and Guilderland Avenue corridors in the Town of Rotterdam that includes safe and compliant ADA access for all users, including pedestrians, bicyclists, transit users, and motorists.

Actual Performance:

- Kicked off the project with the Study Advisory Committee.
- Conducted outreach at the Hamburg Street Festival and the Van Corlaer Elementary School’s Moving-Up ceremony.
- Held a public meeting to understand public concerns and desires within the study area.
- Drafted existing conditions and began work on an initial draft recommendations report.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: PL funds were reduced by \$13,600 per a June 2024 UPWP amendment.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

7.26 Milton Town Center Plan Update

Goal: To identify potential improvements for safe walking and bicycling facilities from West Milton to the Town's center and create connections to the Zim Smith and Geyser Road trails.

Actual Performance:

- Consultant developed Past plans summary, Purpose & Need and Vision statement, Draft Website, and shared with advisory committee at SAC meeting 1 held on April 10, 2024.
- Traffic count data was collected and analyzed.
- Developed Existing Conditions narrative.
- SAC Meeting 2 was held to discuss Existing Conditions narrative and public outreach plans.

- Updated website as needed and added an interactive mapping tool.
- Public Meeting 1 was held on July 30, 2024.
- Coordinated targeted stakeholder focus group meetings with local business owners.
- Began developing recommendations based on existing conditions and stakeholder input.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: PL funds were reduced by \$7,109 per a June 2024 UPWP amendment..

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

7.70 East & North Greenbush Route 4 Corridor Study Update

Goal: To develop a plan for the Route 4 corridor in the Towns of East and North Greenbush that identifies a preferred corridor profile, based on a representative public input process, and a clear implementation strategy to improve transportation operations.

Actual Performance:

- Substantially completed development of the Route 4 Corridor Study update including:
 - Held one Study Advisory Committee meeting and monthly status update meetings.
 - Substantially completed the final round of public and stakeholder outreach.
 - Development of the final study report.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: PL funds were reduced by \$1,622 per a June 2024 UPWP amendment.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

7.88 City of Schenectady Albany and Crane Streets Linkage Study

Goal: To perform a traffic analysis on in the Albany Street and Crane Street corridors of the City of Schenectady to be used in determining what transportation related projects would most benefit the Mount Pleasant and Hamilton Hill neighborhoods by improving the flow of vehicular traffic, parking availability, safety for pedestrians, cyclists, the disabled, and public transit riders, and the economic success of the commercial businesses.

Actual Performance:

- This study is complete.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: PL funds were reduced by \$5,528 per a June 2024 UPWP amendment.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

7.89 Halfmoon/Clifton Park County Route 109 Corridor Study

Goal: To prepare a Corridor Study of a 4.7-mile stretch of County Route 109 from NYS Route 146A, east to Highview Way that will evaluate Complete Streets opportunities and concepts to provide walking and potential bicycle facilities in the corridor and create connections between neighborhoods recently developed along the Farm to Market Road.

Actual Performance:

- Saratoga County and the Towns of Halfmoon and Clifton Park have all signed an MOU for this project.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.

7.90 Niskayuna Complete Streets Study: NYS Route 7

Goal: To prepare a Niskayuna NYS Route 7 Complete Streets study that assesses complete streets treatments on NYS Route 7 between the Town's border with the City of Schenectady and the Town of Colonie.

Actual Performance:

- Developed scope of work for the Request for Expressions of Interest and advertised on the NYS Contract Reporter and NYS AMPO websites.
- Held coordination meeting with town staff.
- Created Environmental Justice, Limited English Proficiency, and Environmental Mitigation maps.

Progress in Meeting Schedule: The schedule was maintained sufficiently.

Approved UPWP Revisions: There were no revisions to this task.

Other Pertinent Supporting Data: There is no pertinent supporting data to be reported.